

Personal Profile

for

Prepared by: _____

Date: _____

**PLEASE USE INK
WHEN COMPLETING THIS FORM**

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PERSONAL INFORMATION
*(***Please Print Clearly in Black or Blue Ink***)*

Client # 1

Date Completed _____

Full Legal Name _____ Maiden Name _____

How you sign your name on legal documents _____

Nickname _____ Birth date _____ Social Security Number _____

Email: _____ Cell Phone _____

Employed Retired Self-Employed Unemployed - Please fill out Employer info below:

(Prev/Cur) Employer _____ Position _____ Work Phone (____) _____

Work address _____ City _____ State ____ Zip _____

Married: Date _____ Divorced: Date _____ Widowed: Date _____ Single

U.S. Citizen Lived in the following states: CA, WA, NV, AZ, NM, TX, ID, LA or WI

Client # 2

Full Legal Name _____ Maiden Name _____

How you sign your name on legal documents _____

Nickname _____ Birth date _____ Social Security Number _____

Email: _____ Cell Phone _____

Employed Retired Self-Employed Unemployed - Please fill out Employer info below:

(Prev/Cur) Employer _____ Position _____ Work Phone (____) _____

Work address _____ City _____ State ____ Zip _____

Married: Date _____ Divorced: Date _____ Widowed: Date _____ Single

U.S. Citizen Lived in the following states: CA, WA, NV, AZ, NM, TX, ID, LA or WI

Address

Home address _____ City _____ State ____ Zip _____

County of Residence _____ Home telephone _____

Website: _____ Fax Number: _____

Alternate address _____ City _____ State ____ Zip _____

County _____ Alternate telephone _____

CHILDREN'S INFORMATION

Child # 1

Child is: **Joint** **Client #1's** **Client #2's**

Child's Full Legal Name _____ Birth date _____

Home address _____ City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____ Work Phone _____

Email _____ Special Needs: Medical Educational Financial

Married Divorced Widowed Single Spouse's Name: _____

Grandchildren's Names	Parents	Ages	Special Needs
_____	_____	_____	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>

Child # 2

Child is: **Joint** **Client #1's** **Client #2's**

Child's Full Legal Name _____ Birth date _____

Home address _____ City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____ Work Phone _____

Email _____ Special Needs: Medical Educational Financial

Married Divorced Widowed Single Spouse's Name: _____

Grandchildren's Names	Parents	Ages	Special Needs
_____	_____	_____	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>

Child # 3

Child is: **Joint** **Client #1's** **Client #2's**

Child's Full Legal Name _____ Birth date _____

Home address _____ City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____ Work Phone _____

Email _____ Special Needs: Medical Educational Financial

Married Divorced Widowed Single Spouse's Name: _____

Grandchildren's Names	Parents	Ages	Special Needs
_____	_____	_____	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>

Child # 4

Child is: **Joint** **Client #1's** **Client #2's**

Child's Full Legal Name _____ Birth date _____

Home address _____ City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____ Work Phone _____

Email _____ Special Needs: Medical Educational Financial

Married Divorced Widowed Single Spouse's Name: _____

Grandchildren's Names	Parents	Ages	Special Needs
_____	_____	_____	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>

Child # 5

Child is: **Joint** **Client #1's** **Client #2's**

Child's Full Legal Name _____ Birth date _____

Home address _____ City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____ Work Phone _____

Email _____ Special Needs: Medical Educational Financial

Married Divorced Widowed Single Spouse's Name: _____

Grandchildren's Names	Parents	Ages	Special Needs
_____	_____	_____	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>

Child # 6

Child is: **Joint** **Client #1's** **Client #2's**

Child's Full Legal Name _____ Birth date _____

Home address _____ City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____ Work Phone _____

Email _____ Special Needs: Medical Educational Financial

Married Divorced Widowed Single Spouse's Name: _____

Grandchildren's Names	Parents	Ages	Special Needs
_____	_____	_____	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>

OTHER:

Potential Helpers (Trustee/Personal Rep/Health Care Agent/POA Agent), **Additional Children**, or **Other Dependents**: Friends or relatives who are dependents. **WE NEED THEIR INFORMATION.**

Potential Helper **Child #7** [**Joint** **Client #1's** **Client #2's**] **Dependent** Relationship: _____
Full Legal Name _____ Birth date _____
Home address _____ City _____ State _____ Zip _____
Home Phone _____ Cell Phone _____ Work Phone _____
Email _____ Special Needs: Medical Educational Financial
 Married Divorced Widowed Single Spouse's Name: _____

Potential Helper **Child #8** [**Joint** **Client #1's** **Client #2's**] **Dependent** Relationship: _____
Full Legal Name _____ Birth date _____
Home address _____ City _____ State _____ Zip _____
Home Phone _____ Cell Phone _____ Work Phone _____
Email _____ Special Needs: Medical Educational Financial
 Married Divorced Widowed Single Spouse's Name: _____

Potential Helper **Child #9** [**Joint** **Client #1's** **Client #2's**] **Dependent** Relationship: _____
Full Legal Name _____ Birth date _____
Home address _____ City _____ State _____ Zip _____
Home Phone _____ Cell Phone _____ Work Phone _____
Email _____ Special Needs: Medical Educational Financial
 Married Divorced Widowed Single Spouse's Name: _____

FAMILY DOCTOR(S)

Primary Physician for: Myself (Single) Husband Wife Both
Name of Physician _____ Phone _____
Name of Medical Facility _____
Address _____
City/State/Zip _____ Fax _____

Primary Physician for: Myself (Single) Husband Wife Both
Name of Physician _____ Phone _____
Name of Medical Facility _____
Address _____
City/State/Zip _____ Fax _____

OTHER PROFESSIONAL ADVISORS

Name of Personal **Banker**: _____
Company _____
Address _____ City _____ State _____ Zip _____
Phone # _____ Fax # _____ E-Mail: _____

Name of **Financial Advisor**: _____
Company _____
Address _____ City _____ State _____ Zip _____
Phone # _____ Fax # _____ E-Mail: _____

Name of **Financial Advisor**: _____
Company _____
Address _____ City _____ State _____ Zip _____
Phone # _____ Fax # _____ E-Mail: _____

Name of **Financial Advisor**: _____
Company _____
Address _____ City _____ State _____ Zip _____
Phone # _____ Fax # _____ E-Mail: _____

Name of **Stock Broker**: _____
Company _____
Address _____ City _____ State _____ Zip _____
Phone # _____ Fax # _____ E-Mail: _____

Name of **Life Insurance Agent**: _____
Company _____
Address _____ City _____ State _____ Zip _____
Phone # _____ Fax # _____ E-Mail: _____

Name of _____ **Insurance Agent**: _____
Company _____
Address _____ City _____ State _____ Zip _____
Phone # _____ Fax # _____ E-Mail: _____

Name of **CPA**: _____
Company _____
Address _____ City _____ State _____ Zip _____
Phone # _____ Fax # _____ E-Mail: _____

Name of **Family Attorney**: _____
Company _____
Address _____ City _____ State _____ Zip _____
Phone # _____ Fax # _____ E-Mail: _____

IMPORTANT FAMILY QUESTIONS

Please Check “Yes” or “No” for Your Answer	YES	NO
Do you have a child with a learning disability?		
Do any of your children receive governmental support or benefits?		
Do you have any adopted children?		
Do any of your children have special education, medical, or physical needs?		
Are any of your children institutionalized?		
Are you or your spouse receiving social security, disability, or other governmental benefits?		
Do you provide primary or other major financial support to adult children?		
Have either you or your spouse been divorced?		
Are you making payments pursuant to a divorce or property settlement agreement? (Please furnish a copy.)		
Have you and your spouse ever signed a pre- and/or post-marriage contract? (Please furnish a copy.)		
Have you or your spouse been widowed? (If a Federal estate tax or State death tax return was filed, please furnish a copy.)		
Have you or your spouse ever filed Federal or State gift tax returns? (Please furnish a copy.)		
Have you or your spouse completed previous Health Care Powers of Attorney or Living Wills? (Please furnish copies.)		
Have you or your spouse completed previous wills, trusts, or estate planning? (Please furnish copies.)		
Are you and your spouse United States citizens?		
If you answered “NO,” are either you or your spouse a resident or a non-resident alien?		

CASH ACCOUNTS

TYPE: Checking Account "CA" ♦ Savings Account "SA" ♦ Certificate of deposits "CD" ♦ Safety Deposit Box "SD". (Indicate type below.)

Name of Institution _____ Phone _____

Address of **Local** Branch _____

City/State/Zip _____ Fax _____

Type of Acct	Account Number	Owner	Fair Market Value

Name of Institution _____ Phone _____

Address of **Local** Branch _____

City/State/Zip _____ Fax _____

Type of Acct	Account Number	Owner	Fair Market Value

Name of Institution _____ Phone _____

Address of **Local** Branch _____

City/State/Zip _____ Fax _____

Type of Acct	Account Number	Owner	Fair Market Value

- Are any funds electronically deposited or withdrawn from any of the above accounts? Yes No
- Are you named as a co-owner on any accounts owned by someone else (i.e. parents, siblings, grandchildren, etc.)? Yes No

TOTAL \$ _____

• Note: If Account is in your name (or your spouse's name) for the benefit of a minor, please specify and give minor's name.

INVESTMENT ACCOUNTS

• IRAs and Annuities should be listed later •

Name of Brokerage Firm/Advisor _____
 Advisor's Address _____ Phone _____
 City/State/Zip _____ Fax _____

Type of Acct	Account Number	Owner	Fair Market Value

Name of Brokerage Firm/Advisor _____
 Advisor's Address _____ Phone _____
 City/State/Zip _____ Fax _____

Type of Acct	Account Number	Owner	Fair Market Value

Name of Brokerage Firm/Advisor _____
 Advisor's Address _____ Phone _____
 City/State/Zip _____ Fax _____

Type of Acct	Account Number	Owner	Fair Market Value

Name of Brokerage Firm/Advisor _____
 Advisor's Address _____ Phone _____
 City/State/Zip _____ Fax _____

Type of Acct	Account Number	Owner	Fair Market Value

- Are any funds electronically deposited or withdrawn from any of the above accounts? Yes No
- Are you named as a co-owner on any accounts owned by someone else (i.e. parents, siblings, grandchildren, etc.)? Yes No
- Note: If Account is in your name (or your spouse's name) 8
- for the benefit of a minor, please specify and give minor's name.

TOTAL \$ _____

STOCKS

Please indicate any **stock certificates** that are in your possession. Stock owned in family business or non-publicly-traded company should be listed under "Corporate Business and Professional Interests." Stocks held in a **street name** or **investment account** should be listed under "Investment Accounts".

Name of Stock _____ Stock Symbol _____
Name of Transfer Company _____
 Address _____
 City/State/Zip _____ Phone _____
 Website _____ Email _____

Account Number(s)	Certificate Number(s)	Owner	✓ if have certificate(s)	Number of Shares	Fair Market Value

Name of Stock _____ Stock Symbol _____
Name of Transfer Company _____
 Address _____
 City/State/Zip _____ Phone _____
 Website _____ Email _____

Account Number(s)	Certificate Number(s)	Owner	✓ if have certificate(s)	Number of Shares	Fair Market Value

- Are you named as a co-owner on any stock owned by someone else (i.e. parents, siblings, grandchildren, etc.)?
 Yes No
- Are any of the above referenced stock pledged as collateral on any loans? Yes No

TOTAL \$ _____

BONDS

TYPE: US Savings Bonds ♦ Corporate Bonds ♦ Municipal Bonds ♦ Treasury Bills (*Put type below.*)

Type	Owner	Face Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

TOTAL \$ _____

PERSONAL EFFECTS

TYPE: Major personal effects such as motor vehicles, boats, ATVs, motorcycles and all other valuable non-business personal property. *(Give a lump sum value for miscellaneous items.)*

Type (car, truck, boat, ATV, trailer, etc.)	Description (make, model, etc) (Vehicles: include color)	Owner	Value	Is there a lien against the asset?
_____	_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No

TOTAL \$ _____

INSURANCE: <input type="checkbox"/> AUTO <input type="checkbox"/> HOME <input type="checkbox"/> BOAT <input type="checkbox"/> TRAILER <input type="checkbox"/> OTHER: _____	
Name of Company _____	Policy No. _____
Name of Insurance Agency _____	Name of Agent _____
Agent's Address _____	Phone _____
City/State/Zip _____	Fax _____
Website _____	Email _____

INSURANCE: <input type="checkbox"/> AUTO <input type="checkbox"/> HOME <input type="checkbox"/> BOAT <input type="checkbox"/> TRAILER <input type="checkbox"/> OTHER: _____	
Name of Company _____	Policy No. _____
Name of Insurance Agency _____	Name of Agent _____
Agent's Address _____	Phone _____
City/State/Zip _____	Fax _____
Website _____	Email _____

RETIREMENT PLANS

TYPE: Profit Sharing (PS) ♦ H.R. 10 ♦ IRA ♦ SEP ♦ 401(k) *(Indicate type below.)*

I can change beneficiaries online.

Company Name _____ Advisor _____

Advisor's Address _____ Phone _____

City/State/Zip _____ Fax _____

Type of Acct	Account Number	Owner	Beneficiary Upon Your Death	Are you currently receiving benefits from this plan?	Fair Market Value
				<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

I can change beneficiaries online.

Company Name _____ Advisor _____

Advisor's Address _____ Phone _____

City/State/Zip _____ Fax _____

Type of Acct	Account Number	Owner	Beneficiary Upon Your Death	Are you currently receiving benefits from this plan?	Fair Market Value
				<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

I can change beneficiaries online.

Company Name _____ Advisor _____

Advisor's Address _____ Phone _____

City/State/Zip _____ Fax _____

Type of Acct	Account Number	Owner	Beneficiary Upon Your Death	Are you currently receiving benefits from this plan?	Fair Market Value
				<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

*Do not need to fill in contact info, if info is under Professional Advisors.

TOTAL \$ _____

ANNUITIES

I can change beneficiaries online.

Company Name _____ Advisor _____

Advisor's Address _____ Phone _____

City/State/Zip _____ Fax _____

Owner	Annuitant	Policy #	Current Beneficiary(s)	Cash Value	Face Amount

I can change beneficiaries online.

Company Name _____ Advisor _____

Advisor's Address _____ Phone _____

City/State/Zip _____ Fax _____

Owner	Annuitant	Policy #	Current Beneficiary(s)	Cash Value	Face Amount

I can change beneficiaries online.

Company Name _____ Advisor _____

Advisor's Address _____ Phone _____

City/State/Zip _____ Fax _____

Owner	Annuitant	Policy #	Current Beneficiary(s)	Cash Value	Face Amount

I can change beneficiaries online.

Company Name _____ Advisor _____

Advisor's Address _____ Phone _____

City/State/Zip _____ Fax _____

Owner	Annuitant	Policy #	Current Beneficiary(s)	Cash Value	Face Amount

Are you receiving any regular distributions from any annuity contracts? Yes No
 If "yes," do the distributions have "survivorship" or "period certain" provisions? Yes No

Survivorship Period Certain

TOTAL \$ _____

PENSION PLANS

Fundable means there can be a beneficiary after you and your spouse are gone.

Company Name _____ Agent _____
 Agent's Address _____ Phone _____
 City/State/Zip _____ Fax _____

Owner	Plan ID #	Current Beneficiary(s)	Value	Is this fundable?	Are you currently receiving benefits from this plan?
				<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

Company Name _____ Agent _____
 Agent's Address _____ Phone _____
 City/State/Zip _____ Fax _____

Owner	Plan ID #	Current Beneficiary(s)	Value	Is this fundable?	Are you currently receiving benefits from this plan?
				<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

Company Name _____ Agent _____
 Agent's Address _____ Phone _____
 City/State/Zip _____ Fax _____

Owner	Plan ID #	Current Beneficiary(s)	Value	Is this fundable?	Are you currently receiving benefits from this plan?
				<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

Company Name _____ Agent _____
 Agent's Address _____ Phone _____
 City/State/Zip _____ Fax _____

Owner	Plan ID #	Current Beneficiary(s)	Value	Is this fundable?	Are you currently receiving benefits from this plan?
				<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

*Do not need to fill in contact info, if info is under Professional Advisors.

TOTAL \$ _____

LIFE INSURANCE POLICIES

TYPE: Term ♦ Whole life ♦ Variable or Universal life ♦ Split dollar ♦ Group life ♦ Second-To-Die (Indicate type of policy below. If a corporation or company owns the policy or pays the premium on the policy, write "Corporation").

I can change beneficiaries online.

Name of Company _____ Provided Through Work

Name of Agent/Representative _____ Phone _____

Agent Address _____ Website _____

City/State/Zip _____ Email _____

Owner	Insured	Policy #	Type (above)	Current Beneficiary(s)	Cash Value	Face Amount

I can change beneficiaries online.

Name of Company _____ Provided Through Work

Name of Agent/Representative _____ Phone _____

Agent Address _____ Website _____

City/State/Zip _____ Email _____

Owner	Insured	Policy #	Type (above)	Current Beneficiary(s)	Cash Value	Face Amount

I can change beneficiaries online.

Name of Company _____ Provided Through Work

Name of Agent/Representative _____ Phone _____

Agent Address _____ Website _____

City/State/Zip _____ Email _____

Owner	Insured	Policy #	Type (above)	Current Beneficiary(s)	Cash Value	Face Amount

Face Amount TOTAL \$ _____

Are any of the above referenced insurance policies pledged as collateral on any loans? Yes No

MONIES OWED TO YOU

TYPE: Promissory notes payable to you ♦ Other monies owed to you ♦ Land Contracts
(Please provide a copy of any promissory notes and Land Contracts.)

Name of Debtor _____	Original Amount owed _____
Address _____	Current Balance _____
City/State/Zip _____	Owed to _____
Promissory Note: <input type="checkbox"/> Yes <input type="checkbox"/> No	Original date of Note or Agreement _____
Land Contract: <input type="checkbox"/> Yes <input type="checkbox"/> No	Recorded: <input type="checkbox"/> Yes <input type="checkbox"/> No
	Date of Land Contract _____

Name of Debtor _____	Original Amount owed _____
Address _____	Current Balance _____
City/State/Zip _____	Owed to _____
Promissory Note: <input type="checkbox"/> Yes <input type="checkbox"/> No	Original date of Note or Agreement _____
Land Contract: <input type="checkbox"/> Yes <input type="checkbox"/> No	Recorded: <input type="checkbox"/> Yes <input type="checkbox"/> No
	Date of Land Contract _____

TOTAL \$ _____

ANTICIPATED INHERITANCE, GIFT, OR LAWSUIT JUDGMENT

TYPE: Gifts or inheritances that you expect to receive at some time in the future; or monies that you anticipate receiving through a judgment in a lawsuit.

Description	Value
_____	_____
_____	_____

TOTAL \$ _____

BUSINESS INTERESTS

TYPE: Sole Proprietorship, General and Limited Partnerships, Limited Liability Company, Corp.
(Please provide a copy of the Partnership Agreement, Corp. book and any Buy/Sell agreements.)

Type of Business: Sole Prop. General Partnership Limited Partnership LLC
 Corporation: Is this an "S-Corporation" Yes No Is there a **Buy/Sell Agreement** Yes No
Number of shares _____

Is this a "Professional" Partnership, LLC, or Corp? Yes No

Name of Business _____ Value _____

Owner(s) _____ % of Ownership _____

Bus Address _____

Name of General Partner or Managing Member _____

Address _____

Who holds Partnership or LLC papers _____ Phone: _____

Business Insurance Agent _____ Phone _____ Policy # _____

Address _____ City _____ State _____ Zip _____

Description of Business _____

Type of Business: Sole Prop. General Partnership Limited Partnership LLC
 Corporation: Is this an "S-Corporation" Yes No Is there a **Buy/Sell Agreement** Yes No
Number of shares _____

Is this a "Professional" Partnership, LLC, or Corp? Yes No

Name of Business _____ Value _____

Owner(s) _____ % of Ownership _____

Bus Address _____

Name of General Partner or Managing Member _____

Address _____

Who holds Partnership or LLC papers _____ Phone: _____

Business Insurance Agent _____ Phone _____ Policy # _____

Address _____ City _____ State _____ Zip _____

Description of Business _____

TOTAL \$ _____

REAL PROPERTY

(Please provide a copy of the Deed and Tax Statement for each property.)

Address (or nearest road) _____		City _____	State ____	Zip _____
Owner: _____	Mortgage amount: \$ _____	Fair Market Value: \$ _____		
Acres _____	Type: <input type="checkbox"/> Land Only <input type="checkbox"/> Land & Buildings <input type="checkbox"/> Condo <input type="checkbox"/> Time Share	PID# _____		
Use: <input type="checkbox"/> Single Family <input type="checkbox"/> Multi-_____ units <input type="checkbox"/> Agricultural <input type="checkbox"/> Commercial <input type="checkbox"/> Recreational <input type="checkbox"/> ? _____				
County _____	<input type="checkbox"/> Township <input type="checkbox"/> Village <input type="checkbox"/> City of: _____			
What year did you buy this property? _____	How much did you pay? _____			
<input type="checkbox"/> Providing Deed <input type="checkbox"/> Providing Abstract <input type="checkbox"/> Don't have a deed or abstract				
*LOAN INFO: Do you have a mortgage? <input type="checkbox"/> Yes <input type="checkbox"/> No Loan # _____				
Lender _____		Address _____		
*INS INFO: Company _____ Agent _____				
Agent Address _____		City _____	State ____	Zip _____
Phone _____	Policy # _____	Please provide a copy of your Title Insurance Policy		

Address (or nearest road) _____		City _____	State ____	Zip _____
Owner: _____	Mortgage amount: \$ _____	Fair Market Value: \$ _____		
Acres _____	Type: <input type="checkbox"/> Land Only <input type="checkbox"/> Land & Buildings <input type="checkbox"/> Condo <input type="checkbox"/> Time Share	PID# _____		
Use: <input type="checkbox"/> Single Family <input type="checkbox"/> Multi-_____ units <input type="checkbox"/> Agricultural <input type="checkbox"/> Commercial <input type="checkbox"/> Recreational <input type="checkbox"/> ? _____				
County _____	<input type="checkbox"/> Township <input type="checkbox"/> Village <input type="checkbox"/> City of: _____			
What year did you buy this property? _____	How much did you pay? _____			
<input type="checkbox"/> Providing Deed <input type="checkbox"/> Providing Abstract <input type="checkbox"/> Don't have a deed or abstract				
*LOAN INFO: Do you have a mortgage? <input type="checkbox"/> Yes <input type="checkbox"/> No Loan # _____				
Lender _____		Address _____		
*INS INFO: Company _____ Agent _____				
Agent Address _____		City _____	State ____	Zip _____
Phone _____	Policy # _____	Please provide a copy of your Title Insurance Policy		

Address (or nearest road) _____		City _____	State ____	Zip _____
Owner: _____	Mortgage amount: \$ _____	Fair Market Value: \$ _____		
Acres _____	Type: <input type="checkbox"/> Land Only <input type="checkbox"/> Land & Buildings <input type="checkbox"/> Condo <input type="checkbox"/> Time Share	PID# _____		
Use: <input type="checkbox"/> Single Family <input type="checkbox"/> Multi-_____ units <input type="checkbox"/> Agricultural <input type="checkbox"/> Commercial <input type="checkbox"/> Recreational <input type="checkbox"/> ? _____				
County _____	<input type="checkbox"/> Township <input type="checkbox"/> Village <input type="checkbox"/> City of: _____			
What year did you buy this property? _____	How much did you pay? _____			
<input type="checkbox"/> Providing Deed <input type="checkbox"/> Providing Abstract <input type="checkbox"/> Don't have a deed or abstract				
*LOAN INFO: Do you have a mortgage? <input type="checkbox"/> Yes <input type="checkbox"/> No Loan # _____				
Lender _____		Address _____		
*INS INFO: Company _____ Agent _____				
Agent Address _____		City _____	State ____	Zip _____
Phone _____	Policy # _____	Please provide a copy of your Title Insurance Policy		

TOTAL \$ _____

OIL, GAS, AND MINERAL INTERESTS

Lease ♦ Overriding royalty ♦ Fee mineral estate ♦ Working interest ♦ Pooling agreement, etc.
(Please provide copy of Agreement, Certificate, or Deed.)

Company_____	Type_____	Name_____
Address_____	City_____	State_____ Zip_____
County_____	Phone #_____	
Owner_____	Value_____	

TOTAL \$ _____

OTHER ASSETS

Any property you own that does not fit into any other listed category.

Description	Owner	Value
_____	_____	_____
_____	_____	_____

TOTAL \$ _____

ASSETS***CLIENT #1 CLIENT # 2**
AMOUNT

Cash Accounts		
Investment Accounts		
Stocks		
Bonds		
Personal Effects		
Retirements Plans		
Pension Plans		
Life Insurance Policies		
Annuities		
Monies Owed to You		
Partnership & LLC's Interests		
Corporate Business Interests		
Sole Proprietorship Interests		
Oil, Gas, and Mineral Interests		
Anticipated Inheritance, Gift, or Judgment		
Other Assets		
Real Property		
TOTAL ASSETS		

LIABILITIES**CLIENT #1 CLIENT # 2**
AMOUNT

Loans payable		
Accounts payable		
Real estate mortgages payable		
Loans against life insurance		
Unpaid taxes		
Other obligations		
TOTAL LIABILITIES		
NET ESTATE		
ANNUAL INCOME		

THINGS TO BRING TO YOUR APPOINTMENT

IMPORTANT FINANCIAL PAPERS

(You do not need to make copies as we will copy them and send originals back with you.)

- Real Estate** - provide deed(s), lease(s), contract(s) or other evidence of your ownership and the full legal description, as well as a property tax statement, for each parcel/property owned (including time shares, oil, gas, mineral or water rights). **If deeds aren't provided, we'll order them at your expense.**
- Bank Account** statements (checking, savings, etc.)
- Investment/Brokerage Account** statements (mutual funds, stocks, bonds, etc.)
- Stock Certificates and Stock Account Statements** (certificates, dividend reinvestment, direct registration, book entry, etc.)
- Savings Bonds/Bond Certificates** - provide a copy of the certificate(s) and/or book entry statement
- IRA and Retirement Plan** statements
- Life Insurance** policies and periodic statements - provide the policy or a policy report which shows the policy number, owner, insured and benefit amount
- Annuity** Policy documents and periodic statements - provide the contract and a periodic report which shows the contract number, owner(s), annuitant, and benefit amount
- Notes/Other Receivables**- provide the promissory note, land contract, agreement, or other written evidence of the debt owed to you
- Vehicle titles, Boat, Snowmobile, Motorcycle** titles/registration cards, etc.
- Business and Professional Interests, Sole Proprietorships, Partnership Interests** - provide any stock or membership certificates, partnership agreements, partnership certificates, or other written evidence of the entity and your ownership interest in it.
- Other** - provide written evidence of the asset and your ownership interest

IMPORTANT LEGAL PAPERS

- Decree of dissolution
- Pre-nuptial or post-nuptial agreement
- Copy of any will or trust agreement currently in force
- Copy of any state or federal gift tax return previously filed
- Copy of any trust under which client is a beneficiary or hold any power of appointment
- Copy of any living will, health care power of attorney or general power of attorney currently in force
- Copy of any business partnership agreements, stock or membership certificates, or written evidence of entity or ownership interest in business.

Don't Forget Your Personal Calendar!